

Key Child Protection Meetings: Information for Children and Families ¹

This meeting is about you / your family and we would like you to be able to take part in it. To help you to be able to do that, we will help with the following:

Before the Meeting

- You have at least 7 days' notice of any meeting taking place
- You know the details of the meeting and are able to get there/join the meeting using appropriate technology
- You know the format and purpose of the meeting
- You know who will be present at the meeting
- You receive and understand the content of all reports / assessments prepared for the meeting
- You know what things will likely be discussed and the format of the meeting
- You have the opportunity for a discussion with the Chair before the meeting starts
- You have the opportunity to see where the meeting will take place if the meeting is a physical one
- You are supported to complete any forms giving your views
- You know the options for having someone to support you at the meeting
- You are given copies of information leaflets and have these explained to you where necessary
- You have the opportunity to ask any questions

At the Meeting

- You have a copy of all reports / assessment for the meeting
- You are able to enter the room and be seated before workers if the meeting is a physical one
- Have introductions made and the reasons for the meeting explained
- You are able to share your views safely, have them listened to and taken seriously
- You understand workers' concerns and what needs to change
- You understand the decisions made and why
- You know and understand what will happen after the meeting
- You know what to do if you do not agree with the decision
- You are clear on any actions for you / your family

¹ These Practice Standards reflect [Protecting Children and Young People: The Charter](#) and [Protecting Children and Young People: Framework for Standards](#)

After the Meeting

- You will get a written copy and explanation, if necessary, of any note of the meeting
- You know how / where to get the support you need to make things better
- You know and are involved in what is going to happen next
- You will be involved in developing any plan to make things better
- You will be part of any future meeting(s)
- You will be helped to stay safe
- You are able to tell us how the process / meeting felt for you